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CitiDirect® Card Management System

To log in to the CitiDirect® Card Management System you need your authorized client code.

We recommend Microsoft® Internet Explorer 6.0 (or 5.01 and higher) to run this application. If you use another browser, it must be capable of 128-bit SSL encryption.

Enter your CitiDirect system client code to begin the log-in process.

CitiDirect system client code:

start log-in process

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CitiDirect® Card Management System

v3.4

Please log in

Username:

Password:

login reset

Forgot your username?

Forgot your password?

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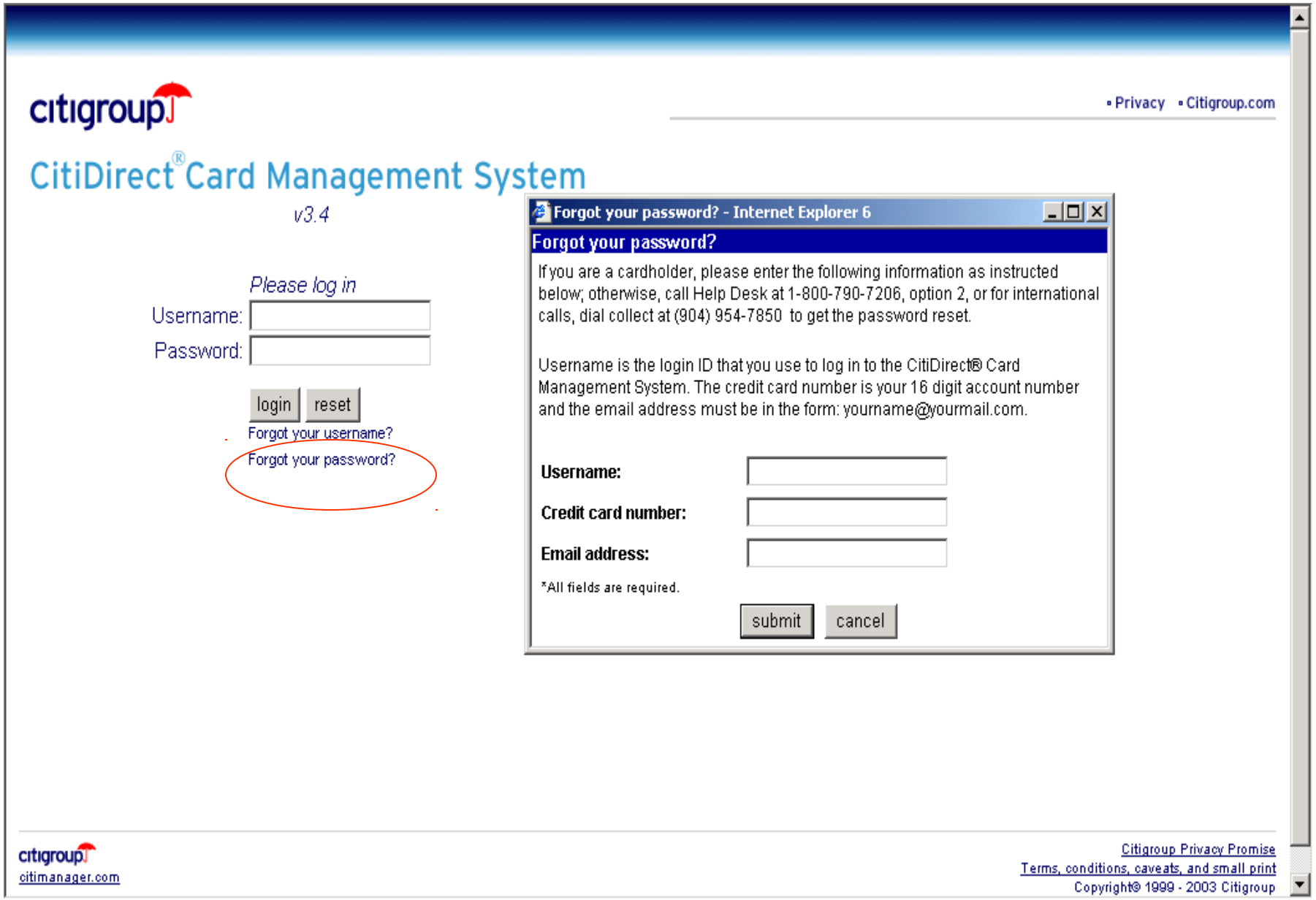
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CitiDirect® Card Management System
v3.4
Please log in
Username:
Password:
login
reset
Forgot your username?
Forgot your password?
Forgot your password? - Internet Explorer 6
Forgot your password?
If you are a cardholder, please enter the following information as instructed below; otherwise, call Help Desk at 1-800-790-7206, option 2, or for international calls, dial collect at (904) 954-7850 to get the password reset.
Username is the login ID that you use to log in to the CitiDirect® Card Management System. The credit card number is your 16 digit account number and the email address must be in the form: yourname@yourmail.com.
Username:
Credit card number:
Email address:
*All fields are required.
submit
cancel
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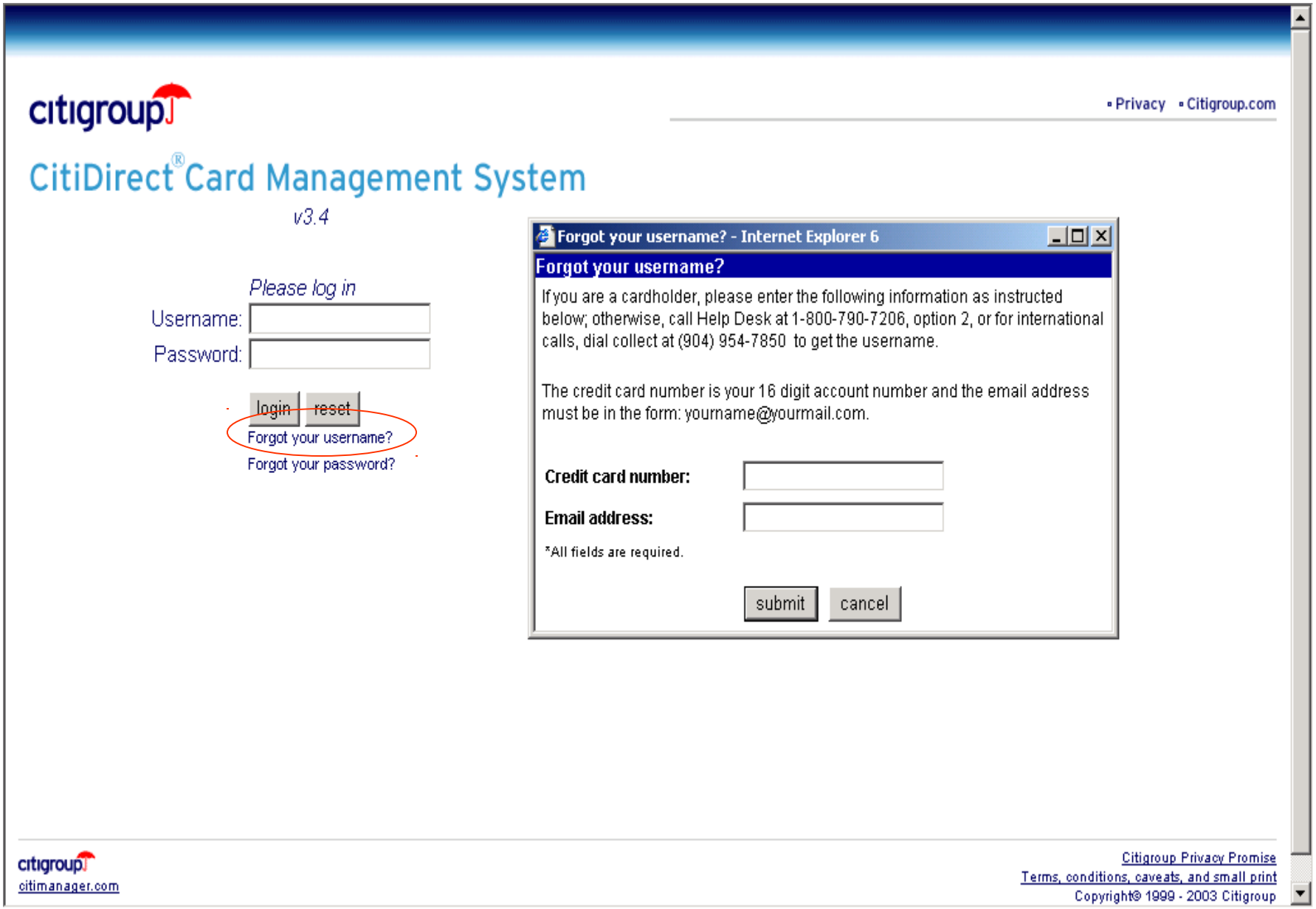
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CitiDirect® Card Management System
v3.4
Please log in
Username:
Password:
login
reset
Forgot your username?
Forgot your password?
Forgot your username? - Internet Explorer 6
Forgot your username?
If you are a cardholder, please enter the following information as instructed below; otherwise, call Help Desk at 1-800-790-7206, option 2, or for international calls, dial collect at (904) 954-7850 to get the username.
The credit card number is your 16 digit account number and the email address must be in the form: yourname@yourmail.com.
Credit card number:
Email address:
*All fields are required.
submit
cancel
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CitiDirect® Card Management System

01700-CITIDIRECT TEST

What's New Help Home Logout

Inbox | Card Management | LOA Management | Hierarchy | Reporting | Inquiry | Assistance

Warning. You do not have a valid email address registered in CitiDirect. It is strongly recommended that you register your email address by clicking Assistance --> Change Email Address.

If you need any assistance, please contact the CitiDirect Helpdesk via our toll free number at 1-800-790-7206, option 2, or for international calls, dial collect at (904) 954-7850.

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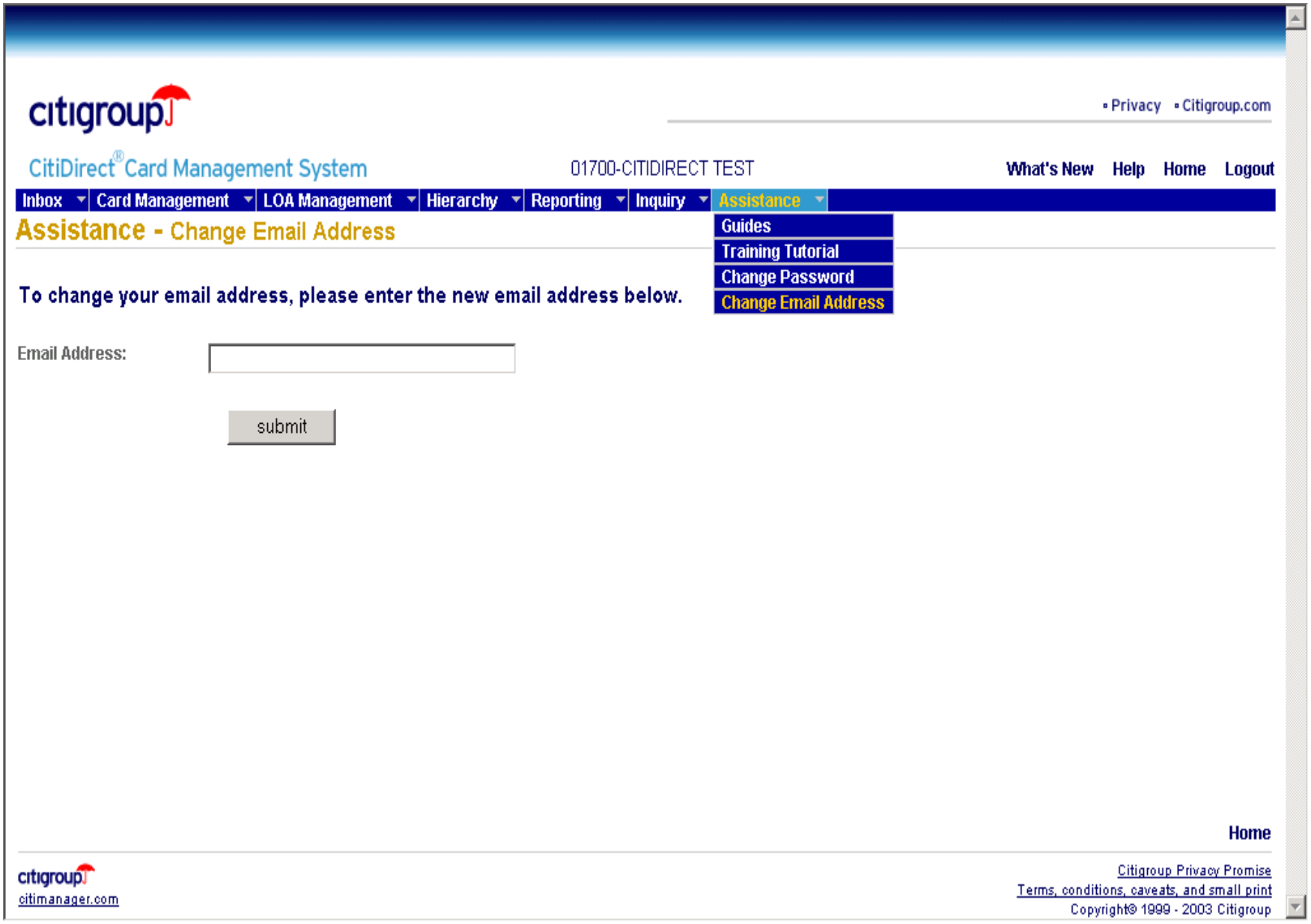
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01700-CITIDIRECT TEST
What's New
Help
Home
Logout
Inbox
Card Management
LOA Management
Hierarchy
Reporting
Inquiry
Assistance
Guides
Training Tutorial
Change Password
Change Email Address
Assistance - Change Email Address
To change your email address, please enter the new email address below.
Email Address:
submit
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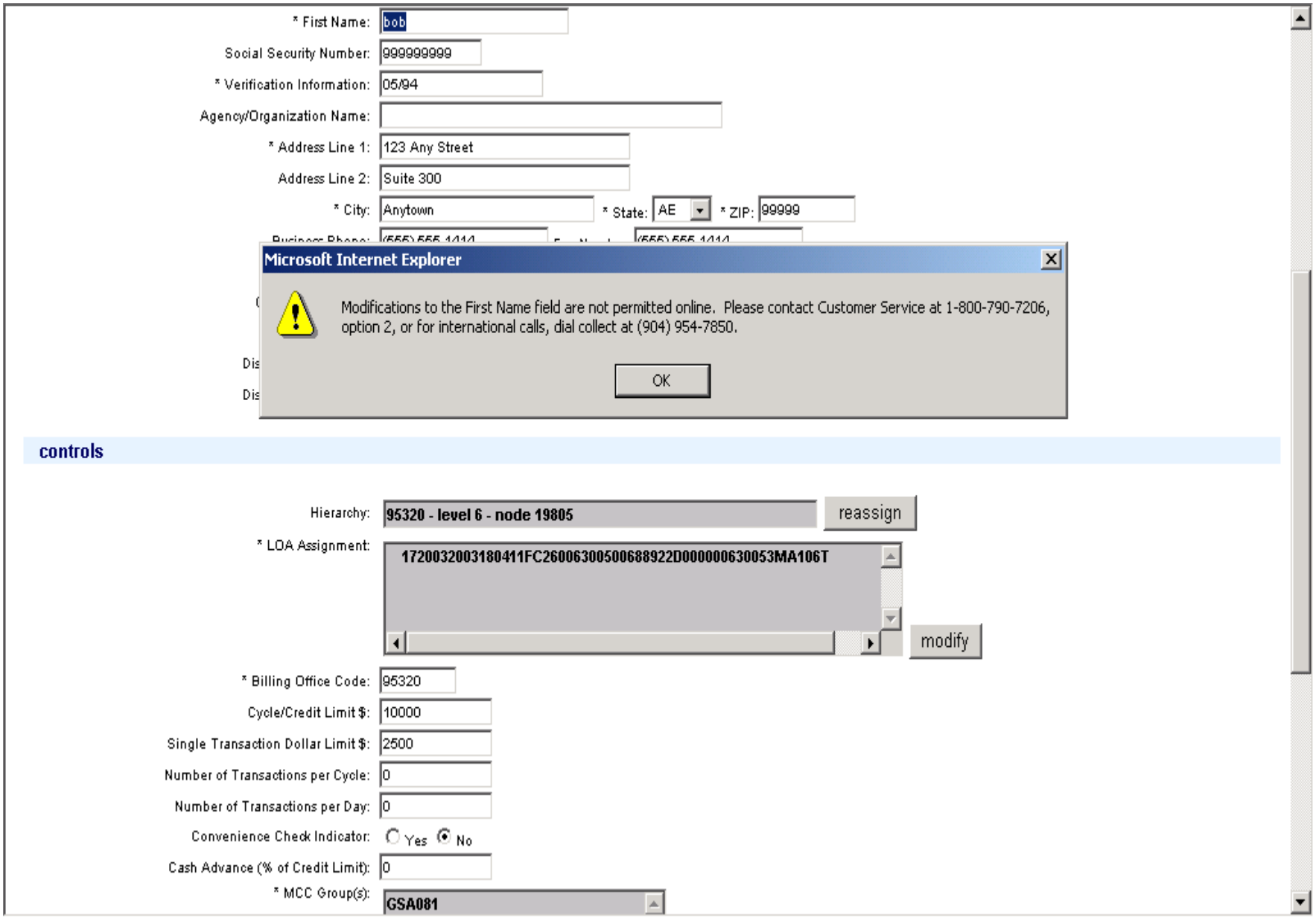
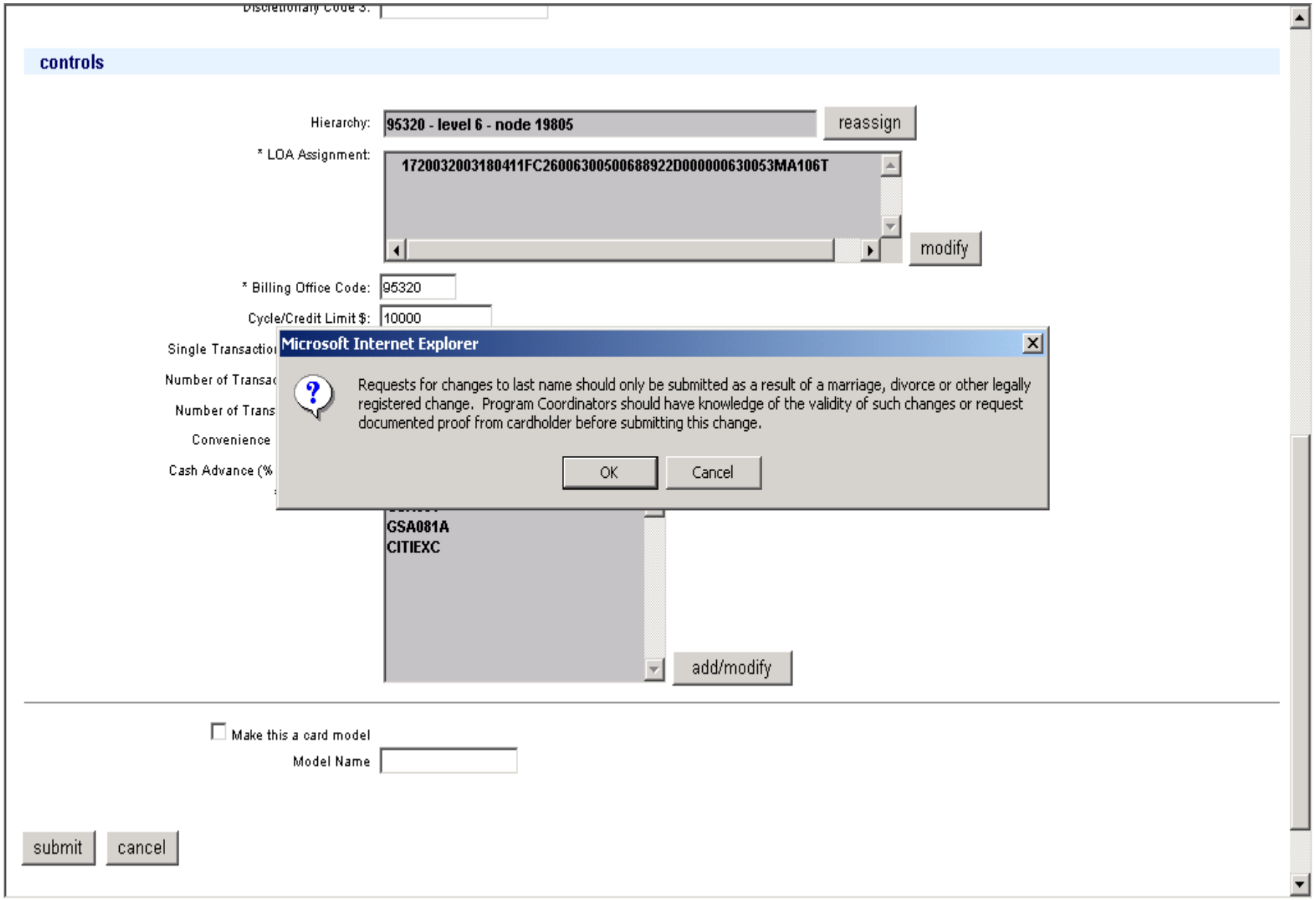

* First Name: bob
Social Security Number: 999999999
* Verification Information: 05/94
Agency/Organization Name:
* Address Line 1: 123 Any Street
Address Line 2: Suite 300
* City: Anytown
* State: AE
* ZIP: 99999
Microsoft Internet Explorer
Modifications to the First Name field are not permitted online. Please contact Customer Service at 1-800-790-7206, option 2, or for international calls, dial collect at (904) 954-7850.
OK
controls
Hierarchy: 95320 - level 6 - node 19805
reassign
* LOA Assignment: 1720032003180411FC26006300500688922D000000630053MA106T
modify
* Billing Office Code: 95320
Cycle/Credit Limit $: 10000
Single Transaction Dollar Limit $: 2500
Number of Transactions per Cycle: 0
Number of Transactions per Day: 0
Convenience Check Indicator: Yes No
Cash Advance (% of Credit Limit): 0
* MCC Group(s): GSA081


Discretionary Code 3:
controls
Hierarchy:
95320 - level 6 - node 19805
reassign
* LOA Assignment:
1720032003180411FC26006300500688922D000000630053MA106T
modify
* Billing Office Code:
95320
Cycle/Credit Limit $:
10000
Single Transactio
Number of Transac
Number of Trans
Convenience
Cash Advance (%
Microsoft Internet Explorer
Requests for changes to last name should only be submitted as a result of a marriage, divorce or other legally registered change. Program Coordinators should have knowledge of the validity of such changes or request documented proof from cardholder before submitting this change.
OK
Cancel
GSA081A
CITIEXC
add/modify
Make this a card model
Model Name
submit
cancel

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What's New Help Home Logout

Inbox | Card Management | LOA Management | Hierarchy | Reporting | Inquiry | Assistance

Inquiry - Statement - Cardholder Memo Statement

read notes

Cardholder	Vince Monroe	Account Number	xxxxxxxxx041340		
Product Type	PURCHASE - Centrally Billed	Statement Period	07/22/2003 - 08/21/2003	Statement Status	New
Default LOA	97XXXXXXXX493ONE1C000077777 0623952F062395XXXXXXXX				

Previous Balance	$ 130.69	Total Payments	N/A	Total Amount Due	N/A
Purchases	$ 23.18	Previous Disputes	N/A	Current Disputes	N/A
Other Debits	$ 0.00	Other Credits	$ 0.00	Statement Total	$ 23.18
				Tax Total	$ 0.00

post date	tran date	merchant	amount	SDN	status	note	type	rec ind
⊞ 08/21/2003	08/20/2003	ABLE INDUSTRIES-SER..	$ 23.18	N6239503CCMMMQW				☐

dispute | print Statement | close

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What's New Help Home Logout

Inbox | Card Management | LOA Management | Hierarchy | Reporting | Inquiry | Assistance

Inquiry - Statement - Cardholder Statement

This account was closed for security reasons.

read notes

Cardholder	Steve Bell	Account Number	xxxxxxxxx087165		
Product Type	PURCHASE - Centrally Billed	Statement Period	07/22/2003 - 08/21/2003	Statement Status	Closed
Default LOA	1720032003180672FF0000683300068566 2D00000062092349JLTT				

Previous Balance	$ 0.00	Total Payments	$ 0.00	Total Amount Due	$ 2,729.55
Purchases	$ 3,271.83	Previous Disputes	N/A	Current Disputes	N/A
Other Debits	$ 0.00	Other Credits	$ 542.28	Statement Total	$ 2,729.55
				Tax Total	$ 0.00

	post date	tran date	merchant		amount	SDN	status	note	type
⊞	07/23/2003	07/21/2003	SUPER 8 MOTELS KENT	$	685.82	N6209202CCMMMRW			
⊞	07/23/2003	07/22/2003	FEDEX SHP 07/17/03 AB	$	4.41	N6209203CCMMMRQ			
⊞	07/23/2003	07/22/2003	FEDEX SHP 07/17/03 AB	$	4.24	N6209203CCMMMRQ			
⊞	07/25/2003	07/23/2003	STAPLES	$	1,114.90	N6209203CCMMMRQ			
⊞	07/25/2003	07/23/2003	THE HOME DEPOT	$	455.65	N6209203CCMMMT1			
⊞	07/25/2003	07/24/2003	FEDEX SHP 07/21/03 AB	$	4.41	N6209203CCMMMRQ			
⊞	07/25/2003	07/24/2003	NPC NEW PIG CORP	$	122.98	N6209203CCMMMT1			
⊞	07/28/2003	07/26/2003	FEDEX SHP 07/22/03 AB	$	4.41	N6209203CCMMMRQ			
⊞	07/28/2003	07/26/2003	FEDEX SHP 07/22/03 AB	$	4.41	N6209203CCMMMRQ			
⊞	07/30/2003	07/28/2003	FEDEX SHP 07/24/03 AB	$	4.58	N6209203CCMMMRQ			
⊞	07/30/2003	07/29/2003	HOLIDAY INNS	$	148.98	N6209203CCMMMT0			
⊞	07/30/2003	07/29/2003	CARLSON REST WORLDWIDE	$	-507.28	N6209203CCMMMRV			
⊞	08/01/2003	07/31/2003	CARLSON REST WORLDWIDE	$	-35.00	N6209203CCMMMRV			
⊞	08/06/2003	08/05/2003	COUNTRY KITCHEN	$	43.45	N6209203CCMMMRV			
⊞	08/06/2003	08/05/2003	REPUBLIC SVCS OF OHIO	$	76.47	N6209203CCMMMT2			
⊞	08/07/2003	08/06/2003	CINGULAR 204395940GLR	$	98.07	N6209203CCMMMT3			

⊞ 07/23/2003	07/21/2003	OFFICE DEPOT	$	89.97	N0025103CCMMN56
⊞ 07/23/2003	07/21/2003	GAS TECH INC	$	1,325.66	N0025103CCMMN56
⊞ 07/23/2003	07/21/2003	CEM CORPORATION	$	268.43	N0025103CCMMN56
⊞ 07/24/2003	07/21/2003	ENVIRONMENTAL EXPRESS	$	199.60	N0025103CCMMN56
⊞ 07/24/2003	07/21/2003	ENVIRONMENTAL EXPRESS	$	44.04	N0025103CCMMN56
⊞ 07/23/2003	07/22/2003	KITSAP FOOT & ANKLE CL	$	295.00	N0025103CCMMN56
⊞ 07/23/2003	07/22/2003	WASH PACKAGING SUPPLY	$	143.50	N0025103CCMMN56
⊟ 07/24/2003	07/22/2003	OFFICE DEPOT	$	148.71	N0025103CCMMN56

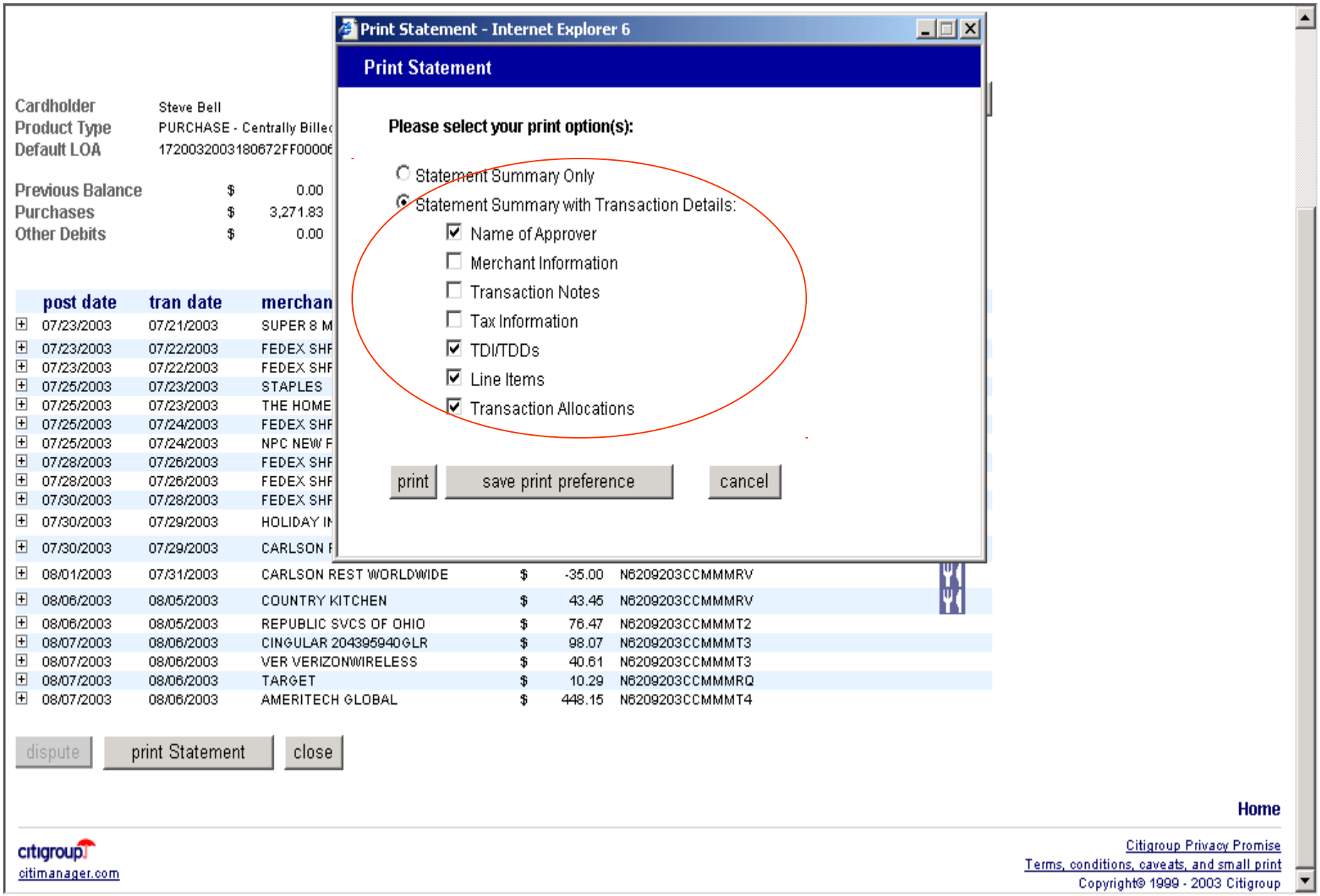
bill acct	xxxxxxxxxx011511	merch addr	TEL2538721585, Washington 000000000 USA	orig amt	$ 148.71
ref num	66444743204636987090680	MCC	5965	settlement	$ 148.71
tran code	3001	expense type	CombinationMail/Phones and Retail Merchants	conv rate	N/A
tax amt	$ 0.00	supplied by	N/A	conv date	N/A
orig SDN	N0025103CCMMN56				
TDI	3199-0501	TDD			

line item	item detail description	discount	total tax	total vat	total
STAPLE,REMOVER,3/PK ASSRT		$ 0.00	$ 0.00	$ 0.00	$ 1.31
STAPLE,1/4",SF1,15-25SHT,		$ 0.00	$ 0.00	$ 0.00	$ 1.41
CARDS,INDEX,RULED,3X5,100		$ 0.00	$ 0.00	$ 0.00	$ 5.30
STAPLER,PLIER-TACKER,STAN		$ 0.00	$ 0.00	$ 0.00	$ 15.98
CLIPS,PANEL,24/BX,WHITE		$ 0.00	$ 0.00	$ 0.00	$ 27.98
BINDER,D-RG,VIEW,11X8.5,3		$ 0.00	$ 0.00	$ 0.00	$ 43.95
PAPER,LTR,20#,RECY,MULTI		$ 0.00	$ 0.00	$ 0.00	$ 52.78

allocation description	total	allocation
sdn		allocation detail description
N0025103CCMMN56	$ 148.71	97XXXXXXXX4930NA1G000077777 0002512F0000 00000000045000

reallocate

⊞ 07/24/2003	07/22/2003	ULTRA SCIENTIFIC	$	169.54	N0025103CCMMN56
⊞ 07/23/2003	07/22/2003	ENVIRONMENTAL RESOURCE	$	218.16	N0025103CCMMN56
⊞ 07/23/2003	07/22/2003	RESTEK CORPORATIO	$	723.97	N0025103CCMMN56
⊞ 07/23/2003	07/22/2003	D C GRAVES CO	$	252.00	N0025103CCMMN56


Print Statement - Internet Explorer 6
Print Statement
Please select your print option(s):
Statement Summary Only
Statement Summary with Transaction Details:
Name of Approver
Merchant Information
Transaction Notes
Tax Information
TDI/TDDs
Line Items
Transaction Allocations
print
save print preference
cancel
Cardholder Steve Bell
Product Type PURCHASE - Centrally Billed
Default LOA 1720032003180672FF00006
Previous Balance $ 0.00
Purchases $ 3,271.83
Other Debits $ 0.00
post date
tran date
merchan
07/23/2003 07/21/2003 SUPER 8 M
07/23/2003 07/22/2003 FEDEX SHF
07/23/2003 07/22/2003 FEDEX SHF
07/25/2003 07/23/2003 STAPLES
07/25/2003 07/23/2003 THE HOME
07/25/2003 07/24/2003 FEDEX SHF
07/25/2003 07/24/2003 NPC NEW F
07/28/2003 07/26/2003 FEDEX SHF
07/28/2003 07/26/2003 FEDEX SHF
07/30/2003 07/28/2003 FEDEX SHF
07/30/2003 07/29/2003 HOLIDAY IN
07/30/2003 07/29/2003 CARLSON F
08/01/2003 07/31/2003 CARLSON REST WORLDWIDE $ -35.00 N6209203CCMMMRV
08/06/2003 08/05/2003 COUNTRY KITCHEN $ 43.45 N6209203CCMMMRV
08/06/2003 08/05/2003 REPUBLIC SVCS OF OHIO $ 76.47 N6209203CCMMMT2
08/07/2003 08/06/2003 CINGULAR 204395940GLR $ 98.07 N6209203CCMMMT3
08/07/2003 08/06/2003 VER VERIZONWIRELESS $ 40.61 N6209203CCMMMT3
08/07/2003 08/06/2003 TARGET $ 10.29 N6209203CCMMMRQ
08/07/2003 08/06/2003 AMERITECH GLOBAL $ 448.15 N6209203CCMMMT4
dispute
print Statement
close
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